SIU **Southern Illinois University**
CARBONDALE

Graduation Application Instructions
Undergraduate Students

PLEASE READ THIS ENTIRE SHEET AND KEEP FOR YOUR RECORDS

1. If you are receiving two degrees, please complete two separate applications.

2. If you are currently enrolled, you should apply on SalukiNet. If not, **undergraduate students** should complete the graduation application form at http://registrar.siu.edu/pdf/GraduationApplication.pdf. Please mail, email or fax your application to the address in the upper right hand corner of this sheet.

3. Graduation aplication deadline are available at http://commencement.siu.edu/faqs/index/html

4. There is **no** August commencement, but your degree can be completed during the Summer term.

5. A confirmation notification and other correspondence regarding graduation will be sent to your SIU email account. To set up your SIU email, please go to https://netid.siu.edu, if you have not already set up your account.

6. A non-refundable graduation application fee will appear on a future Bursar statement unless you indicate that you have one of the financial aid awards listed on the application.

7. The graduation application fee does not cover the cost of cap and gown rental or invitations. Degree candidates planning to attend commencement should contact the University Bookstore in the Student Center (618-536-3321) about ordering their cap, gown, and invitations. For more information regarding commencement please visit their webpage at http://commencement.siu.edu

8. If all graduation requirements are **not** complete and on file with SIU within 5 weeks from the last day of the term, it will be your responsibility to submit a new graduation application by the deadline for the term in which you then plan to graduate. The new application will result in the assessment of a new graduation application fee.

9. All financial obligations with the university must be cleared with the Bursar's Office before the release of your diploma and official transcript. Diplomas are mailed 4 to 10 weeks after the end of the term. The diploma will be mailed to the address on your graduation application. In order to change the address your diploma is mailed to, you must contact the Graduation Office at 618-453-2054 or email to the Registrar's Office at regstrar@siu.edu.

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A non-refundable graduation fee is assessed for each completed Graduation Application and may be covered by one of the Financial Aid Awards listed below or will appear on a future Bursar Statement. Please indicate the type of payment in the appropriate box.

- ○ General Assembly Scholarship
- ○ National Guard
- ○ Illinois Air Force ROTC
- ○ Teacher Education Scholarship
- ○ MIA/POW
- ○ Illinois Army ROTC
- ⦿ Bill my Bursar Account

Your name as it appears on your record:

First	Middle	Last

Pronunciation/Phonetic Spelling (if needed)

Dawg Tag	Daytime Phone Number

College:
- ☐ Agricultural Sciences
- ☐ Education and Human Services
- ☐ Mass Communication and Media Arts
- ☐ Applied Sciences and Arts
- ☐ Engineering
- ☐ Science
- ☐ Business
- ☐ Liberal Arts

Degree Sought: ☐ Associates ☐ Bachelor of Arts ☐ Bachelor of Fine Arts ☐ Bachelor of Music ☐ Bachelor of Science

Major 1: _____ Specialization: _____

Major 2: _____ Specialization: _____

Minor 1: _____ Minor 2: _____

Month/Year you are applying to complete the degree requirements: ☐ May ☐ August ☐ December **Year:** _____

Do you plan to attend the commencement ceremony on the Carbondale Campus: ☐ Yes ☐ No

If yes, which ceremony do you plan to attend: ☐ May ☐ December **Year:** _____

Address to use for the mailing of your diploma:

Street	City	State	Zip Code

What is MOST LIKELY to be your PRINCIPAL activity upon graduation? (Anticipate a follow-up survey from SIU Career Services in three to four months).

- ○ Employment, full-time paid
- ○ Employment, part-time paid
- ○ Additional undergraduate coursework
- ○ Graduate or professional school, full-time
- ○ Graduate or professional school, part-time
- ○ Starting or raising a family
- ○ Military Service
- ○ Volunteer activity
- ○ Other (please specify below)

Signature: _____ Date: _____