



Southern Illinois University



**WELCOME
TO THE
SALUKI
FAMILY**



SOUTHERN ILLINOIS UNIVERSITY
**COLLEGE OF HEALTH
AND HUMAN SCIENCES**

CONGRATULATIONS!
WELCOME TO SIU CARBONDALE.

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About College of Health and Human Sciences

The College of Health and Human Sciences (CHHS), since its inception in 1950 as the Vocational Technical Institute (VTI), has undergone continuous change to address the workforce needs in the southern Illinois region, the state and the nation as well as the University's mission as it evolved from a teachers' college to a major Carnegie II research institution. An essential component of the College's evolution is the increasing expectation for faculty productivity in applied research, scholarship/creative activity and external grant funding. Throughout these changes, relationships with business and industry have remained strong and placement of graduates is high.

The College maintains the largest enrollment (on campus and online) of all colleges at SIUC. The College serves students beyond the Carbondale campus. CHHS provides opportunities for a variety of individuals off-campus to receive baccalaureate degrees in the areas of Automotive Technology, Aviation Management, Electronic Systems Technologies, Psychology, Public Safety Management, and Health Care Management and master's degrees in Medical Dosimetry in Public Safety and Homeland Security.



OUR MISSION

The College of Health and Human Sciences empowers individuals to lead their professions, embrace lifelong learning, and positively enhance their communities in an inclusive and accessible environment through:

- Outstanding programs in high demand fields
- Innovative teaching by highly qualified and professionally recognized faculty
- High-impact research contributing to theory, policy, and practice
- Experiential learning opportunities to apply classroom knowledge
- Meaningful service that transforms lives

The College of Health and Human Sciences (CHHS) was established on July 1, 2020, and is made up of six schools, including:

- School of Automotive
- School of Aviation
- School of Health Sciences
- School of Human Sciences
- School of Justice and Public Safety
- School of Psychological and Behavioral Sciences

GET STARTED WITH HR SELF SERVICE!

HRSS Login Assistance / Password Setup

Here are simple steps to help you

1. Go to <https://hrss.edu> (Also available at hr.siu.edu under the tab “HR Self Service”)
 2. Underneath the login button click "Login Assistance" and a screen will pop up for you to enter your username (which is your Dawg Tag = SIUXXXXXXXXXX) and then click "Forgot Password"
 3. There will be a message that will say an email has been sent to your SIU email, then go to your email, it will say "AIS Notification" in the subject line, open the email.
 4. In the email there will be a blue link that says "Reset Your Password", click the link and it will take you to a new screen to enter your username (Dawg Tag = SIUXXXXXXXXXX) and create a new password.
 5. Once you create the password, click “OK” and then it will direct you to the actual login screen to enter your username (Dawg Tag = SIUXXXXXXXXXX) and the new password you just created.
 6. Once you login you will see on the left where it says "Employee Online Services", click that and “W-2” and “Payslips” should be an option to click, you can print or save them from there.
- If you do not have an active SIU email you will need to contact the [IT Help Desk](#) at [618-453-5155](tel:618-453-5155), or visit their office in the Morris Library, 1st floor next to the Information Desk. They will be able to assist you in setting up your email.

SIU PARKING

Parking website: <https://parking.siu.edu/>

Some common reasons for citations are:

- Backing/pulling through parking spots Buying a decal or temporary and not placing it on the car
- Parking in a restricted parking spot/are that is designated for a specific person
- No Decal
- Parking at Meter/Pay station and not paying
- Parking in wrong color (map link will show the different colored parking lots, based on the color of your decal, this will tell you where you can park)

this is not all reasons for citations, just some common ones we see

Here you will find the SIU Parking map along with the Parking Rules and Regulations, <https://parking.siu.edu>

This is a snip it from parking website of the decal pricing, decal prices on based on your salary:

Premium Blue	Salary \$70,000 and over	\$275
High Blue	Salary at least \$45,000 but less than \$70,000	\$220
Medium Blue	Salary at least \$30,000 but less than \$45,000	\$195
Low Blue	Salary less than \$30,000	\$145

Section 4-108--Parking Decal Charges and Refunds

An annual vehicle parking decal charge shall be assessed and collected from students and employees eligible for vehicle privileges as follows:

1. Annual vehicle parking decal charges by month:

	Premium Blue	High Blue	Medium Blue	Low Blue	Red Commuter	Yellow Commuter	Green Overnight East/West	Reserved Wall & Grand Lot 113	Reserved Lot 4 and Stoker Street Lot 70
August - October	\$275	220	195	145	140	60	140	375	220
November-December	235	187	166	124	119	51	119	319	191
January - February	200	159	141	106	101	44	101	271	163
March - April	170	135	120	90	86	37	86	230	139
May - July	145	115	102	77	73	21	73	196	118

The first two gold decals will be issued at no cost upon proper application or conditions.



CHHS CONTACT NUMBERS

CHHS Dean's Office
1365 Douglas Drive
Mail Code 6604
Southern Illinois University
Carbondale
Carbondale, Illinois 62901
Phone: (618) 536-6682
Fax: (618) 453-7286

Dean:

Robert Morgan 536-6682

Office Administrator:

Elizabeth Benson 453-4115

Administrative Assistant - TBD

Senior Director of Development SIU

**Associate Dean for Academic
Affairs and Student affairs:**

Chris Mullins 453-6368

Foundation:

Steph Taylor 453-4975

**Associate Dean of Research and
Personnel:**

Tammy Kochel 453-6371

**Assistant Director of Development SIU
Foundation**

Hannah Arnold 453-4916

Reception Desk: 536-6682

Chief Academic Advisor:- TBD

Office Support Specialist:

Leah Patterson 453-4104

Recruitment and Retention Coordinator:

Deborah Hutson 453-7283

Senior Business Manager:

Odessa Colombo 453-7280

Accountant II:

Charles Davies 453-8804



CURRENT CHHS RESEARCH-ORIENTED INITIATIVES TO SUPPORT CHHS FACULTY...

Monthly Writing Sessions

The writing session is a structured and facilitated experience designed to provide tenured and tenure-track faculty with focused writing blocks, accountability, discussion, and balance in support of academic aspirations.

Research Workshops

Approximately three research-related workshops are offered each semester on topics announced at the start of the semester, including a research brainstorm with peers, which may be especially helpful to our new faculty who may still be developing their research and methodologies.

Other Initiatives: TBA



Southern Illinois University

Awards Acknowledging Faculty Scholarship.....

A. Ernest K. U # o) 7 °

This award recognizes and contributes the mission and welfare of the college and university. #==o

B. Minority Faculty Excellence

This award recognizes and promotes outstanding research and creative endeavors among minority faculty members (racial or ethnic minorities i.e., non-White race individuals, Hispanic ethnicity individuals, or persons with a disability) in the college. A plaque and a \$1000 monetary award are to be granted to the winner.

C. Early Career Scholar Excellence °

This award o@#

D. Female Faculty Excellence Award

This award recognizes a CHHS female faculty scholar who has made significant contributions to their discipline and who demonstrates excellence in scholarship and professional accomplishments.

E. Scholar of The Year Award

This award recognizes and celebrates scholarship from the prior calendar year. The award seeks to acknowledge and appreciate efforts and accomplishments of faculty that gain recognition in their respective field by their research, scholarship, and creative activities during a one-year period.

Other CHHS College Awards...

F. Ten Year Service Award

This award recognizes a staff member who has worked for the College for ten years. The award is presented to the employee at the discretion of the President and the Board of Trustees.

G. National Honor Society Award

This award recognizes a staff member who has been a member of the National Honor Society for ten years. The award is presented to the employee at the discretion of the President and the Board of Trustees.

H. Service To The College Award

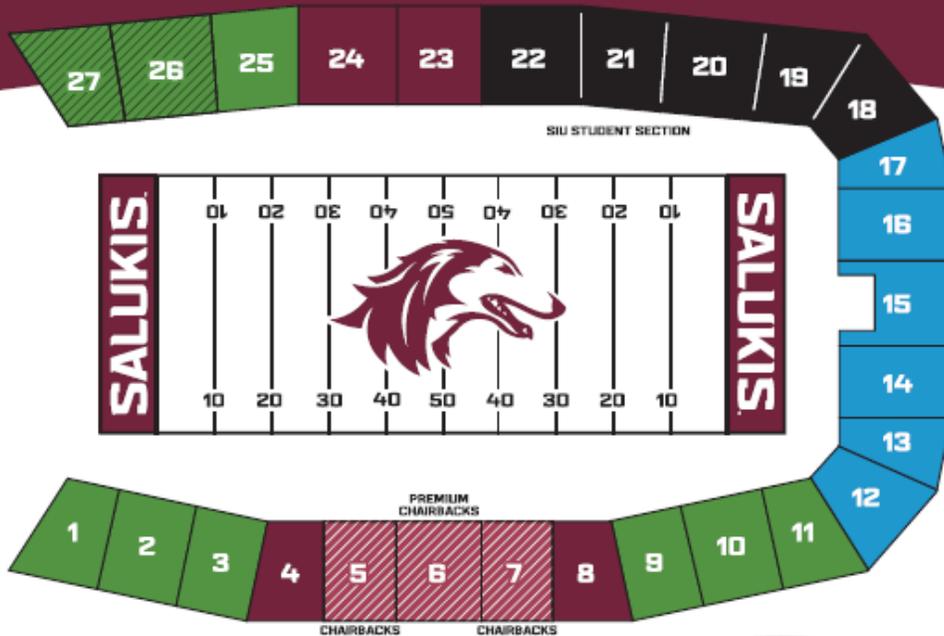
This award recognizes AP/CS staff who create a culture where all employees embrace their responsibilities for the recruitment and retention of students, and acts as good-will ambassadors to the College. The employee advances the mission of the college, conducts job duties in an exemplary and professional manner, and improves the workplace.

I. Mike Behrmann Spirit Award

This award recognizes someone who embodies the CHHS mission, exhibits enthusiasm in their work, motivates and inspires colleagues and students to be successful, and consistently.

SIU ATHLETICS

50% OFF SEASON TICKETS



SIDELINE BLEACHERS **NOW ONLY \$52***
 REGULAR PRICE: ~~\$105~~

SIDELINE BLEACHERS **NOW ONLY \$42***
 REGULAR PRICE: ~~\$85~~

ENDZONE BLEACHERS **NOW ONLY \$35***
 REGULAR PRICE: ~~\$70~~

Check with Saluki Athletics in September 2024 for half priced basketball season tickets!

HELPFUL LINKS

The Faculty Association: <https://siu.edu/facultystaff/> publishes the most recent faculty collective bargaining agreement on their website.

The CHHS operating paper is available at: <https://chhs.siu.edu/about/operating-paper/>

Information about promotion and tenure is available at: <https://pvcaa.siu.edu/academic-administration/promotion-and-tenure-information/>

E-Forms:(absence request and travel expense vouchers) are available at: <https://eforms.siu.edu/siuforms/info/>

The office of Vice Chancellor for research publishes their research workshops at: <https://vcresearch.siu.edu/>

- provides some faculty conference travel support at: <https://vcreaerch.siu.edu/research.siu.edu/research-funding-travel-rules-professional-development-monetary-support/>
- as well as faculty funding travel grant at: <https://vcresearch.siu.edu/research-funding/faculty-funding-travel-grant/>

Morris Library provides an open source venue for faculty research to be shared: <https://opensiuc.lib.siu.edu/>

The Office of Sponsored Projects provides information and staff to assist with identifying extramural funding sources and grant proposal submission: <https://ospa.siu.edu/>

Human Resources provides information on employee benefits: <https://hr.siu.edu/benefits/>

Other Helpful Program Links and Phone Numbers: <https://siu.edu/jiffy/>



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CHHS POSTER PRINTER

The College of Health and Human Sciences is very excited to announce our new poster printer! Here is some helpful information for using the printer.

The CHHS Poster Printer is supported and permitted for:

- All CHHS Faculty and CHHS students presenting their research at a state, regional, national, or international conference. CHHS graduate students participating in the CHHS Flash talks or CHHS students participating in the SIUC Student Research and Creative Activities Forum are also permitted to use the printer.
- Currently, there will be no cost to CHHS faculty and students who meet the above criteria to print a poster.
- Once the faculty member's or student's poster is finalized and ready for printing, please complete the Microsoft Form answering questions about the poster. Scan the QR code or go to <https://forms.office.com/r/7zFCne19bn> 
- Once the Microsoft Form is complete, email your digital copy of the poster to chhs.poster@siu.edu. The poster will only be printed once it is received via email. PDF format is recommended.
- Posters can be up to 44 inches width X 60 inches length in size and will be on poster paper. Reprints of the same poster will be charged \$25. Thus, please check it for errors prior to submission.
- Submissions must be made 1-2 business days in advance. Once the poster is printed, the CHHS Poster Printer email will notify you that it is ready for pick up. The psychology office is in Life Science II, Room 281, and open during business hours 8AM-4:30PM, Monday through Friday.



For any questions, comments, and/or concerns, please email chhs.poster@siu.edu or call (618) 536-2302.

New Faculty Start-of-the-Semester Checklist

General

- Visit the CTE's [New Faculty Orientation \(NFO\)](#).
- Register for New Faculty Orientation via the NFO webpage or directly by accessing the [registration form](#).
- [Claim your network ID](#) as soon as possible.
- [Review the SIU Mission and Imagine 2030 Strategic Plan](#); consider how your teaching, research, and service will assist SIU in achieving our goals.
- Review and bookmark [SIU System's ADEI Webpage](#) and [SIUC's Multicultural Resource Center](#)
- Review and bookmark [Saluki Cares website](#) and the [Saluki Cares-Care Report form](#).
- Speak with your program about logistics and *request a copy of the Operating Papers*.
 - Will you be provided with an office, unit mailbox? Where should you park? When is the building/program's office open?
 - Will you have Phone, Computer, and Printer access?
 - Ask about available startup funds and technology (e.g., will you be provided a computer)
 - CTE recommends a laptop because most general access classrooms at SIUC are "Bring Your Own Device" (BYOD). Details about CTE managed [technology enhanced classrooms](#).
 - Will you be provided with a faculty mentor?
- Speak with your program about program culture.
 - What are common practices for workload assignments?
 - What are expectations related to undergraduate and graduate advising, office hours, teaching and grading practices?
 - What are common practices and protocols for tenure and promotion?
 - Expectations and practices around teaching evaluation?
- Become familiar with the [software available to you](#) on a University and Program level.
- Review Office of Information Technology's [IT for New Employees' webpage](#)
- Identify whether your laptop (personal/SIU) is equipped with an HDMI port (the AV standard in all classrooms). If no HDMI port, contact your program for an adapter or [purchase one](#).
- Review information on commuting and parking on campus: [Parking Division webpage](#).

As You Prepare for Your Courses

- Speak with your program about the courses you will be teaching.
 - Are they pre-developed or are you responsible for developing the course content?
 - Is there a common textbook used in the courses you will be teaching?
 - What are the general student expectations?
 - What teaching support does the program provide (e.g., inter-program brown bags)?
- If desired, see about requesting early access to the course development shell from CTE.
- [Review Educational Technology](#) available at SIU via CTE website
 - Request access to commonly used tools (if needed); e.g., Respondus, Lockdown Browser
 - Review and bookmark SIU's [Disability Support Services](#).
- Submit textbook information to the bookstore (if your program hasn't already done so) by [completing the adoptions order form](#).
- Review SIU's [Academic Calendar](#).
- Create or update the course syllabus. [CTE Syllabus Template](#) is available.
- Create or update course expectations or course netiquette. CTE [Course Expectations](#) and [Course Netiquette](#) examples are available.
- Create or update course technology requirements statement. CTE [Tech Requirements](#) examples are available.
- Set up course gradebook in D2L.
- Set up Instructor Profile on D2L with contact and office hour information.
- Discuss instructional support options with your program. Will you be provided a GTA?

Upon Arrival to SIU

- Claim your network ID (if you haven't done so), get your parking pass and ID card.
- Check your schedule for teaching and classroom assignments; you can find classroom locations by [searching Schedule of Classes](#).
- Confirm access to D2L MyCourses via [SalukiNet](#).
- Sign up for [SIU's Emergency Notifications](#).
- Obtain keys to Office, Building, Classroom, Podium keys (if applicable).
- Visit classroom rooms to verify technology, classroom size, and so on, are suitable.
 - If you need access to podia drawers, stop by the CTE to get a podium key.
 - If you need to request a classroom change, *work with your unit* to complete the necessary forms. You can visit [Scheduling's website](#) to learn more.
- Request additional audio/visual equipment, if needed, for accessibility.



On the First Day of Class (Important Checklist)

- Welcome students, share your story and journey.
- Do an [icebreaker](#) with your students.
- Walk students through the course outline, syllabus, classroom expectations.
- Walk students through D2L/Brightspace course page (explain how you will use D2L and where you will place items for easy location)
- Before class ends: if convenient walk students to your office. Show them where it is and invite them to attend office hours.

Within the First Few Months

- Complete SIU Annual Ethics Training, visit the Southern Illinois University System [Ethics Office website](#).
- Complete SIU Annual Sexual Harassment Training. For any questions regarding the training please contact the [Office of Equity and Compliance](#).
- Complete SIU Export Controls Training, visit the Southern Illinois University System [Export Controls](#) website for additional information.
- Attend at least three Center for Teaching Excellence workshops, micro-training, or training events. To ensure you never miss an event, check [CTE's Training and Workshops page](#), and subscribe to [CTE's Mailing List](#).

A Few Other Notes

- If you're coming from another university and have course content you can bring with you, export the course package from your former institution's LMS for import into D2L.
- If you teach on Tuesdays at 10 a.m., note that SIU and Carbondale tests the tornado sirens on the first Tuesday of every month.

Some Fun Activities Available in the Area

- SIUC McLeod Theater Productions
- SIUC Touch of Nature bike trails, hiking, lodging, and programs
- SIUC Recreation center fitness, pool, rock climbing, racquetball, classes
- SIUC Pickleball and tennis courts
- Summer Sunset Concerts in Carbondale
- Carbondale Off the Rails fall concert series
- Southern Illinois Wine Trail
- Shawnee National Forest
- Giant City State Park
- SIUC sporting events (e.g. football, basketball, softball, baseball)
- SIUC Outdoor Basecamp rentals (e.g., camping equipment, kayaks, canoes, paddleboards)
- Murphysboro Cruise nights
- DuQuoin State Fair
- Festivals and Craft fairs
- 5K events
- Orchards for peaches and apples
- Christmas Lights Fantastic Parade
- Local breweries and restaurants

With Kids:

- SIUC Summer Athletic and Art Camps
- The Science Center at Carbondale Mall
- Castle Park (Boo Rochman Memorial Park)
- Super Splash Park
- Sports leagues at Carbondale Superblock

ONCE A SALUKI, ALWAYS A SALUKI



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